

Position Description
Nursery Attendant

Trinity Presbyterian Church, Tucson, Arizona

Purpose: This is a part-time, non-exempt, year-round position for a Sunday Morning Nursery Attendant to provide steady, loving care for the children in our church Nursery.

Responsibilities:

- Provide a welcoming, calm and loving presence in the Nursery for infants, toddlers and pre-school children.
- Be in the Nursery for 2 or 3 hours each Sunday morning, and at occasional other times as needed and as available.
- Maintain a safe and sanitary environment for the children at all times.
- Interact with the children in age-appropriate ways, and provide a positive example of Christian values.
- Work cooperatively with Nursery volunteers, church staff and parents.
- Inform the Chair of the Christian Education Committee any time the Nursery Attendant must be absent, or have a concern about the children, the facilities, or Nursery procedures.
- Follow Nursery Guidelines for Nursery standards.
- Must be able to lift 25 lbs.
- Provide monthly status reports to the Christian Education Committee and attend the Christian Education Committee meetings as needed.

Requirements:

- The Nursery Attendant must maintain a current CPR certificate and know basic first aid procedures.
- All Nursery staff should have current vaccinations including MMR and COVID.
- All Nursery staff should be trained according to Trinity's "Policy and Procedures on Child Protection and Sexual Misconduct Prevention".

Relationships:

- The Nursery Attendant works with the Christian Education Committee, the Head of Staff, other staff leaders, and volunteers as needed to carry out responsibilities.

Evaluation:

- Annual performance review will be conducted by the Head of Staff. Compensation will be reviewed annually by the Personnel Committee of Session.

A&P Committee Approved 11-13-23